

# SUTTER COMMUNITY SERVICES DISTRICT

## REGULAR MEETING

Monday, June 3, 2024

6:26 P.M.

### -MINUTES-

#### DIRECTORS PRESENT

David Williams, President  
Joel Farias, Jr., Vice President  
Gregg Burgess, Director  
Brandon Hunt, Director  
Laura Jones, Board Secretary

#### CALL TO ORDER

Board President David Williams called the meeting to order at 6:26 p.m., leading the Pledge of Allegiance to the Flag.

**PUBLIC PARTICIPATION:** None.

**CORRESPONDENCE:** Resignation letter from Jim Barringer.

General Manager requested a new item be added to the Agenda under Discussion and Action Items. A motion was made by President David Williams and seconded by Vice President Joel Farias to discuss receiving Board direction concerning whether to proceed to fill the vacancy created by the resignation of Director Barringer via election or appointment. Vote: 4 ayes.

#### CONSENT CALENDAR

- A. May 2024 Regular Meeting Minutes
- B. May 2024 Expenditures
- C. May 2024 Operator's Report

**On motion of President David Williams and seconded by Vice President Joel Farias and approved by those present, the Board approved the consent calendar. 4 ayes**

#### Manager's Report

- A. Advised Board the final Audit was received from Smith and Newell. Directors were provided with a copy for review.



1880 Acacia Avenue  
P.O. Box 710  
Sutter, California 95982

PHONE 530-755-1733  
FAX 530-755-1777  
EMAIL [sutterwater@aol.com](mailto:sutterwater@aol.com)  
WEBSITE [www.sutterwater.com](http://www.sutterwater.com)

- B. Advised Board we received our final Sanitary Survey Report from State Water Resources Control Board. We had no deficiencies and received a great review.
- C. Advised Board that Ramon and Michael have started the Lead and Copper Inventory and are making progress.
- D. Advised Board that we had two failed floats in the tank. Tesco was called out to assist with the second failed float and check with the operation of the PLC as all three wells were running when only one well was call. After the visit with Tesco everything was repaired and in good working order.
- E. Advised staff that the Amy Williams, the Administrative Assistant was released from employment on Friday, May 31. We will be hiring for that position.

**Discussion & Action Item**

- A. Coleman Engineering gave a report on the storage capacity analysis that they completed. It was confirmed based on their analysis that an additional storage tank is needed. After discussion with the Board, Coleman Engineering advised they will rework their report to reflect the changes discussed. They will also reengage with Maria Vasquez at State Water Resources Control Board to discuss an application for Technical Assistance and having Coleman assigned as our provider and begin discussion of funding options with Maria.
- B. On Motion from President David Williams and seconded by Vice President Joel Farias, the Board confirmed agreement to have Coleman Engineering represent us as District Engineer. 4 ayes.
- C. Discussed with Board the need to repair the siding on the office building. We will obtain quotes from licensed contractors.
- D. Discussed with Board the need to fill the vacancy created by the resignation of Director Jim Barringer. It was discussed whether to fill the vacancy by appointment or election. Motion was made by President David Williams to fill the vacancy of Director Barringer via appointment at the Board’s next regularly scheduled meeting of July 1, 2024 if possible.
- E. Discussed with the Board the budget for 2024/2025. On motion from Joel Farias and seconded by David Williams the Budget for 2024/25 was passed. Budget Resolution 2024-1 was signed. 4 ayes.
- F. Discussed with the Board the reelection of Board Members David Williams, Brandon Hunt and Jim Barringer. Election Resolution 2024-2 was signed.

**MEETING ADJOURNED AT 8:00 p.m. IN MEMORY OF: Dorothy Murphy**

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Laura Jones/Board Secretary