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REGULAR MEETING
Monday, March 3, 2025

6:28 P.M.

-MINUTES-

DIRECTORS PRESENT

David Williams, President
Joel Farias, Jr., Vice President
Gregg Burgess, Director
Brandon Hunt, Director
Robert Ripley, Director
Laura Jones, Board Secretary

CALL TO ORDER Board President David Williams called the meeting to order at 6:28 p.m., leading the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION: Dane Wadle, California Special District Association.

CORRESPONDENCE: None.

CONSENT CALENDAR

- A.** January 2025 Regular Meeting Minutes
- B.** January 2025 Expenditures
- C.** January 2025 Operator's Report
- D.** February Regular Meeting Minutes
- E.** February 2025 Expenditures
- F.** February 2025 Operator's Report

On motion of President David Williams and seconded by Vice President Joel Farias and approved by those present, the Board approved the consent calendar. 5 ayes.

Manager's Report

- A.** Advised Board Audit completed January 16, 2025 and waiting final report.
- B.** Advised Board County funds were received and deposited into construction account.
- C.** Advised Board new meter reading equipment had been received; Sensus technical

- D. support staff upgraded software and trained SCSD staff. The new equipment was used this month and worked well.
- E. Advised Board VistaNet installed new server hardware week of February 3, 2025.
- F. Advised Board Sanbell Engineering is moving forward with working on the plans for the tank. A site visit was scheduled for March 7, 2025. Additionally, the geotechnical subcontractor had made a tank site visit to update his report from previously.
- G. Additional updates included that Michael Stohlman had passed his backflow recertification exam and the glass in the front door had been replaced due to a crack that was expanding.

Discussion & Action Item

- A. Dane Wadle from California Special District Association (CSDA) gave legislative update regarding pending Senate Bills.
- B. Resolutions for adoption of shutoff policy, retention policy and disposal of old assets policy were reviewed, discussed and voted on.

Vice President Joel Farias made a motion to adopt the Water Shutoff Policy. Director Gregg Burgess seconded the motion. **5 ayes.**

Vice President Joel Farias made a motion to adopt the revised Document Retention Policy. President David Williams seconded the motion. **5 ayes.**

Vice President Joal Farias made a motion to adopt the revised Capital Asset Disposal Policy. Director Brandon Hunt seconded the motion. **5 ayes.**

- C. General Manager shared information obtained from the unapproved Minutes from the Planning Commission Meeting regarding Raub project on Perry Road. It appears based off the (unapproved) Minutes from their meeting, the Planning Commission voted to approve the project.
- D. General Manager shared information regarding an inquiry made from a potential developer regarding development of the orchard/land on Acacia Avenue (across from the SCSD office). Advised that property is in our sphere of influence but not within District boundaries. President David Williams requested General Manager to attempt to verify there are no previous agreements that were put in place at the inception of the District that would require us to provide water to this property prior to annexation.

MEETING ADJOURNED AT 7:25 p.m. IN MEMORY OF: Jerod Rogers

DATE: 4/3/25

SIGNATURE: *Laura Jones*
Laura Jones, Board Secretary