



1880 ACACIA AVENUE
PO BOX 710
SUTTER, CALIFORNIA 95982-0710

Office # (530) 755-1733
Fax # (530) 755-1777

REGULAR MEETING
Monday, April 7, 2025

6:30 P.M.

-MINUTES-

DIRECTORS PRESENT

David Williams, President
Joel Farias, Jr., Vice President
Gregg Burgess, Director
Brandon Hunt, Director
Robert Ripley, Director
Laura Jones, Board Secretary

CALL TO ORDER Board President David Williams called the meeting to order at 6:34 p.m., leading the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION: None.

CORRESPONDENCE: Quote from Rivera Heating & Cooling.

CONSENT CALENDAR

- A.** March 2025 Regular Meeting Minutes
- B.** March 2025 Expenditures
- C.** March 2025 Operator's Report

On motion of President David Williams and seconded by Vice President Joel Farias and approved by those present, the Board approved the consent calendar. 5 ayes.

Manager's Report

- A.** Advised Board Sanbell Engineering staff and electrical engineer, Frisch Engineering had made two site visits to our wells and tank to obtain data for plan development.
- B.** Advised Board the Electronic Annual Report had been submitted and approved.
- C.** Advised Board there was an issue with the wells running irregularly and turning off and off every 30 minutes. Ramon and Michael performed a float inspection at the tank and tested the floats and they appeared to all test ok. After their inspection, everything was

running properly so it was determined either a float was stuck or one is going bad. It was decided Tesco should also inspect at their next visit.

Discussion & Action Item

- A.** Discussed the air conditioning unit not working properly at the main office location. We had a service repair visit and were advised there was a refrigerant leak in the condenser coil. Rivera Heating & Cooling provided a quote for both a replacement coil and a new unit. They are recommending a new unit as our system is 11 years old and has had multiple issues. It will take approximately 6 weeks or more to get a condenser coil vs. being able to get a new unit with a week or so. After discussion, it was agreed we would obtain additional quotes.
- B.** Discussed with the Board there is a hydraulic leak at left side shaft of the tractor and the belly mower attachment needs repair along with other potential repairs needed. It was discussed and agreed that we would take the tractor to Pape Machinery in Yuba City for a diagnostic check and service in order to have the items repaired on the tractor.
- C.** Advised Board there is a meeting scheduled at Sutter County on April 29, 2025 at 10:00 a.m. regarding the water main relocation on Acacia with R.E.Y. Engineering, Sutter County staff, Sanbell and SCSD. Director Robert Ripley advised he would also attend the meeting. President David Williams advised he would possibly attend as well. SCSD District Engineer Cody Tom with Sanbell will be attending to represent SCSD along with General Manager.
- D.** Advised Board there was an inquiry regarding development on acreage at Locust and South Butte. It was agreed General Manager would contact legal representation to discuss the sphere of influence boundaries, development fees for infrastructure improvements, etc.
- E.** Provided drafts to the Board of job descriptions for Chief Operator and Water Operator II. It was agreed that the Board would further review the job descriptions and provide additional comments to the General Manager to have final documents prepared for next Board meeting for approval. Vice President Joel Farias also suggested we develop an Operator in Training job description for potential future growth of staff as needed.

**MEETING ADJOURNED AT 7:26 p.m. IN MEMORY OF: Opal Murphy
Larry Chambers**

DATE: 5/1/25

SIGNATURE: *Laura Jones*
Laura Jones/Board Secretary