



1880 ACACIA AVENUE
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REGULAR MEETING
Monday, December 2, 2024

6:32 P.M.

-MINUTES-

DIRECTORS PRESENT

David Williams, President
Joel Farias, Jr., Vice President
Gregg Burgess, Director
Brandon Hunt, Director
Robert Ripley, Director [Absent]
Laura Jones, Board Secretary

CALL TO ORDER

Board President David Williams called the meeting to order at 6:32 p.m., leading the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION:

None.

CORRESPONDENCE:

Utility Conflict B Letter and Exhibit for Acacia Avenue Sidewalk Improvement Project.

CONSENT CALENDAR

- A. November 2024 Regular Meeting Minutes
- B. November 2024 Expenditures
- C. November 2024 Operator's Report

On motion of Vice President Joel Farias and seconded by President David Williams and approved by those present, the Board approved the consent calendar. 4 ayes. 1 absent.

Manager's Report

- A. Advised Board a 50% deposit had been made to VistaNet for the new server. VistaNet is in the process of ordering the hardware and anticipate install in January 2025.

- B. Advised Board the tablet had been purchased for the new meter reading equipment. Waiting for Sensus to update our software support agreement and once that is complete then we will purchase the new wand and Sensus will upgrade our software. We will then be upgraded with regard to meter reading equipment.
- C. Advised Board General Manager inquired with PG&E as to why we were having frequent power outages. PG&E advised our power lines are on an enhanced power line safety setting which means anytime something hits a power line, i.e. bird, wind, objects, etc., the power shuts off and a PG&E technician has to physically inspect the lines to confirm there is no problem and then the power is restored. General Manager informed PG&E this was causing an increase to our overhead costs due to Operations staff having to return to the office/well sites and reset alarms on the wells.
- D. Advised Board General Manager confirmed the warranty is valid on the electrical vehicle for 24 months. With regards to the charging issues, Raymond West came out and completed a service on the vehicle, determined a faulty charging cord and faulty batteries. The battery vendor, Enersys, required their own inspection prior to replacing the batteries under warranty. Upon their inspection, they initially advised they would replace all the batteries and then rescinded that recommendation and only replaced one. They indicated they believe it was only one battery that was faulty. Once the new one was installed, SCSD charged the vehicle and drove it 8 miles and it died. We called Enersys back again and they returned for another inspection and determined that the other three batteries were also defective and placed an order for the other three batteries to be replaced. We are waiting for the new batteries to arrive and be installed.
- E. Advised Board Ramon's truck had randomly died a few times. We took it to Hoblit Ford in Colusa and they determined it needed a new fuel pump and a connector.
- F. Advised Board that General Manager is working with legal on developing a written shut off policy, retention policy and disposal of assets policy for adoption. Those drafts will be provided soon for their approval.

Discussion & Action Item

- A. Cody Tom from Sanbell (Coleman Engineering) presented the Scope of Services, Schedule and Engineering Budget to provide complete services for the new tank. There was a discussion regarding the different stages of the project and the cost associated with each. The Scope is broken up into three tasks. The estimated timeframe for completion of Task 1 is approximately one year. This Task has time built in for review by the state. President David Williams made a motion to approve moving forward with Task 1 which would include plans being completed to the 100% stage for a total of \$317,000.00. Director Gregg Burgess seconded the motion. 4 ayes; 1 absent.

Sanbell will prepare the Agreement for SCSD to sign to move forward with the project.

- B. Discussed the Acacia Avenue Sidewalk Improvement Project and the information provided by R.E.Y. Engineers. Cody Tom from Sanbell provided some clarification based on his review of the information received from R.E.Y Engineers. As District Engineer, Sanbell will assist in responding to the Utility B Conflict Letter. It was agreed that SCSD will respond and be requesting Sutter County cover the costs of associated with the changes needed to our utilities.
- C. SCSD received the Certificate of Facts from the Sutter County Elections Office. Vice President Joel Farias made a motion to appoint the three Directors who won the election – David Williams, Brandon Hunt and Robert Ripley. Director Gregg Burgess second the motion. 4 ayes. 1 Absent. Mr. Williams, Mr. Hunt and Mr. Ripley were advised to go to the elections office to take their oath.
- D. Discussed with the Board the annual Christmas gift of \$100.00 to the Sutter SCSD staff. The Board was in agreement to provide this gift again for the 2024 year.

**MEETING ADJOURNED AT 7:55 p.m. IN MEMORY OF: Michael Stearns
Marlene Rae Binninger
Beverly Root**

DATE: _____

SIGNATURE: _____
Laura Jones/Board Secretary