SUTTER COMMUNITY SERVICES DISTRICT

REGULAR MEETING

Monday, February 5, 2024 6:32 P.M.

-MINUTES-

DIRECTORS PRESENT

David Williams, President Joel Farias, Jr., Vice President

Jim Barringer, Director

Gregg Burgess, Director [absent]

Brandon Hunt, Director Laura Jones, Board Secretary

CALL TO ORDER

Board President David Williams called the meeting to order at 6:32 p.m.,

leading the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION:

None.

CORRESPONDENCE:

Letter from District Engineer Dave Swartz regarding South Butte

Estates Subdivision.

CONSENT CALENDAR

- A. January 2024 Regular Meeting Minutes
- B. January 2024 Expenditures
- C. January 2024 Operator's Report

On motion of President David Williams and seconded by Director Jim Barringer and approved by those present, the Board approved the consent calendar. 4 ayes, 1 absent

Manager's Report

- A. Advised Board audit completed with Smith & Newell on January 18, 2024 and awaiting final report.
- B. Advised Board Tesco installed the new auto dialer at Well 3 on January 31, 2024.



1880 Acacia Avenue P.O. Box 710 Sutter, California 95982 PHONE

530-755-1733 530-755-1777

FAX **EMAIL**

sutterwater@aol.com

WEBSITE www.sutterwater.com

Sutter Community Services District Minutes - February 5, 2024 Page -2-

- C. Advised Board the sanitary survey inspection with the state is scheduled for February 14, 2024.
- D. Advised Board Amy Williams was hired as the new Administrative Assistant and is to begin work on February 12, 2024.
- E. Advised Board Ramon Torres is scheduled for his backflow recertification exam on February 10 (hands-on) and February 22, 2024 (written).

Discussion & Action Item

- A. Dave Swartz, District Engineer provided update regarding grant application for tank. Discussed documents provided to Maria Vasquez of SWRCB for review. Discussed Board's position regarding the tentative South Butte Estates subdivision. Dave Swartz to provide General Manager with a draft response to submit to Sutter County. Agreed legal counsel would be consulted before comments sent to Sutter County.
- B. Board advised there is a signed contract for engineering services with Dave Swartz; date of contract and information provided.
- C. Board provided with links for ethics training.
- D. Discussed Lead service line inventory. Dave Swartz advised he would consult with City of Colusa to inquire regarding their plans for completing the inventory as they of similar size to our District. General Manager will attempt to obtain more information from the State Engineer when he comes for the sanitary inspection on February 14, 2024.

MEETING ADJOURNED AT 7:28 p.m. IN MEMORY OF: **BRENDA MOREHEAD GERI GOETZINGER**

DATE: 1/29/24 SIGNATURE: Laura Jones/Board Secretary